

FACILITATOR ORIENTATION

180 min		Day 1: Jan 11	180 min		Day 2: Jan 13
10 min		Welcome	20 min		Connecting – Facilitation Superpowers
30 min		Introductions	20 min		Reflections
15 min		Objectives + Overview of Planning Process + Agreements	40 min		Vision for Collaboration Grants, Process, and Road Map
20 min		Introducing Fenomenal Funds	10 min		Break
10 min		Break	75 min		Share Proposed Themes and Different Status/Categories of Collaboration Grants Different Starting Points – How to Bring Them Along Discussion on Facilitator Interest in Themes – Leading Groups
20 min		Introducing Prospera International Network of Women’s Funds + Communities of Practice of the Prospera Network	15 min		Closing and Reflections of the Day Assignment for Day 3: To think through and work out their preliminary approaches to facilitate their groups, how to refine their topics, tools, and process (Note: some groups may have been pre-formed and have a history of collaboration, and others will be fairly new, so facilitation approaches may vary.)
45 – 60 min		Insights from the Resilience Grants Analysis + Discussion			Logistics: Online/Physical Boards to Capture Tools and Approaches
15 min		Closing and Reflections of the Day			

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180 min		Day 3: Jan 18	Day 4: Jan 20	
20min		Connecting	20 min	Connecting
90 min		Co-Creation Interactive Discussion on Facilitation <ul style="list-style-type: none"> - Approach (Example: Participatory Action Research, Design Thinking) - Tools - Process 	90 min	Learning Outcomes (Phased) Documenting Learning: <ul style="list-style-type: none"> - What We Want to Learn - Tools for Documenting Learning - Prompts for Facilitators and Participants
10 min		Break	10 min	Break
40 min		Session Continued on Envisioning the Process Confirm the Women's Fund Groupings	40 min	Logistics and Timeline for January
20 min		Reflections of the Day	20 min	Closing

Tools and Resources Index

Preparation And Planning Guidelines
Collaboration Grant Parameter
The Collaboration Labs Guidelines: Discover, Define, Refine Phases
Women's Funds Survey to Identify Collaboration Topics
Women's Funds Participation Guidelines
Advisory Committee Review Discussion Guide
Discover Phase: Collaboration Topic Description
Define & Refine Phase: Collaboration Grants Plan
Define & Refine Phase: Collaboration Grants Budget Guidelines
Facilitator And Documenter Guideposts
Facilitator Orientation
Documenter Orientation
Discover Phase Documenter Template
Define Phase Documenter Template
Refine Phase Documenter Template
Discover Phase Reflection Questions
Define Phase Reflection Questions
Refine Phase Reflection Questions
Supporting The Collaborations
Fishbowl Session Example
Reflecting And Learning
Learning Conversation Example

Please visit the Fenomenal Funds website for more tools and resources:

<https://fenomenalfunds.org/grantmaking/collaboration-grants/tools-resources>